

I.T.E.S. "L. DA VINCI" S. Maria C. V. (CE)

PROGRAMMA DI LINGUA E CULTURA INGLESE CLASSE III A R.I.M.

A.S. 2022/2023

DOCENTE: Prof.ssa ANGELA MORRONE

Libro di testo: **TWENTY-THIRTY 2030**

**From: BUSINESS THEORY**

*Unit 0 UNDERSTANDING ECONOMIC DATA*

Main sources of economic information. Visual communication of economic data.

**From: COMMUNICATION**

*UNIT 1/2 BUSINESS COMMUNICATION AND CONTACTS*

Forms of communication

Business letters- The layout of the letter.

Emails-Parts of an email, Email netiquette- Dos and Don'ts in writing emails- Oral communication and visual communication

*UNIT 3 BUSINESS TRANSACTIONS*

Business transaction:Enquiries, Writing enquiries, Replying to enquiries, Offers and unsolicited offers. Placing orders. Invoices.

**From: BUSINESS THEORY**

*Unit 3 INNOVATION AND SUSTAINABILITY*

Innovation , Sustainability, Green energy, CSR: Corporate social responsibility. Describing sustainability projects.

**From: CULTURE**

*UNIT 2 THE UNITED KINGDOM*

Fact file- Geography, London highlights, Popular places in the British Isles, UK economy at a glance, A short history of the UK (from the origins to the Elizabethan Age) A portrait gallery of English literature: W. Shakespeare.

**EDUCAZIONE CIVICA: IL RISPARMIO IN TUTTE LE SUE DECLINAZIONI**

**Approfondimento dei seguenti argomenti:** Innovation , Sustainability, Green energy,

La Docente

Prof.ssa Angela Morrone